

GOODWORTH CLATFORD NEIGHBOURHOOD PLAN (NP) STEERING GROUP (SG)

RECORD OF MEETING 16 JANUARY 2018

Location	Green Meadows, Goodworth Clatford
Present	David Nicholson (DN) – planning consultant. Peter Kiddle (PK); Bob Houghton (BH); Ros Stockdale (RS); Geoff Scard (GS)
Time	1100 start; 1315 finish
Agenda	The meeting followed the agenda proposed by DN in his email of 15 Jan 18.

Item 1 – Draft Neighbourhood development Plan (NDP)

Since the last meeting (6 Dec 17), DN had carried out a thorough editorial review of the Goodworth Clatford NDP and produced Version 10. This had been issued to the Steering Group in advance of this meeting for review, with text to be discussed marked up in yellow type. DN had removed duplication, including policies that were already covered in the TVBC Local Plan, and proposed that outputs of the four working groups be grouped separately as Community Reports. DN estimated that he would require one more working day to complete the main text of the NDP. The next edition (11) would be the first consultation draft. He was confident that enough evidence had been amassed to support the NDP content. With regard to formatting, DN advised that each page of the document should include a complete document reference in a footer.

The meeting confirmed the content of the appendices. **Appendix A** would contain:

- A plan of the settlement boundary
- Views
- Local Green Spaces (LGS) with a plan and tabulated description
- Sites of Importance for Nature Conservation (SINCs) including a map
- Community facilities
- Public Rights of Way (PROW) with a map

Action 1 – GS to produce the maps required for Appendix A.

Action 2 – DN to update the LGS table.

Appendix B would contain the Parish Profile (produced by TVBC)

Appendix C would contain photographs of the selected landscape views of the Parish with the locations marked with arrows on a Parish map

Action 3 – GS to produce map for Appendix C.

Local Green Spaces The meeting discussed the proposed list of Local Green Spaces. These needed to meet the three main criteria laid down in the NPPF and the SG was

confident that they did. The criteria are also included in the TVBC paper 'Test Valley Borough Council Neighbourhood Development Plans Identifying Local Areas of Green Space' dated December 2016. This paper expands on the NPPF advice including the fact that, where nominated LGSs are on private land, the respective landowners should be informed by the Parish Council of the existence of the LGS proposals. This would apply to two LGS sites in the Goodworth Clatford NDP – the water meadows to the north of Church Lane and the land which includes the water tower at the top of Church Lane.

Action 4 – In due course, the SG to inform the Parish Council of the requirement for these notifications (**PK**)

Listed Buildings It was agreed that the details of the Parish listed buildings should go in the Housing Group's Community report.

Action 5 – PK to include listed building details in housing Community Report.

Action 6 – GS to extract better Listed Building map from 'parish online' database.

Community Actions The evidence gathering process of the past 2 years had identified important aims for the residents of the Parish which could not be covered under the normal planning policies of an NDP. It was important that these aims should not be lost and it was agreed that they would be included in a tabulated list of Community Actions at the end of the NDP. DN had already produced a draft table and the SG agreed to review the items and propose any additions.

Action 7 – SG members to forward proposed additions to the Community Actions list to PK. PK would pass consolidated list to DN.

Item 2 – Consultation Statement

The meeting reviewed the Consultation Statement. It was agreed that the Future Activities section needed to be developed. The process of policies consultation was also discussed. It was agreed that, as a starting point, the draft NDP should be circulated to the members of the four working groups for feedback. Two weeks should be sufficient for this. The SG would then make appropriate edits, with these being passed to DN with a summary of the main issues raised.

Regulation 14 Process The NDP would next need to be publicised to Parish residents and businesses as well as the Local Planning Authority (TVBC) and other consultation bodies. DN would draw up a list and advise generally on the requirements. To assist with this a single A4 sheet summary would be produced including a cross reference to the on-line draft NDP document. The aim would be to have the draft NDP ready for the Parish Council meeting of 6 March with Council approval being sought for a village consultation. Notification of the minimum 6 week consultation process would be circulated with the Parish Council's Spring Newsletter at the beginning of April. This process could then be complete in time for a Parish meeting at the end of May 18.

Item 3 - SEA and HRA

The TVBC response was still awaited on whether a Strategic Environment Assessment

(SEA) and/or a Habitat Regulations Assessment (HRA) would be required. A delay with this requirement had the potential to derail the planned timescale of the NDP process. BH would check progress with TVBC.

Action 8 – BH to check with TVBC on progress of SEA and/or HRA question.

Item 4 – Next Steps

The meeting agreed the following actions as the next steps:

Action 9 - DN would make the agreed changes to produce version 11 of the NDP. Editorial responsibility would then be passed back to PK.

Action 10 - SG members complete the compilation of their WG Community Reports and pass these to PK.

Action 11 – DN would produce the Basic Conditions Statement.

Action 12 – RS to update Evidence Base Listing Document.

Action 13 – GS to produce outstanding maps by 26 Jan18.

DONM

The aim of next meeting, mid February, would be to process the Regulation 14 paperwork with DN.

G T SCARD

SG Member
18 January 2018